



ServLine[®]
Utility Survey

Date: _____

Utility Name: _____ Entity Type: _____

General Mgr.: _____ Phone: _____

Email: _____

Office Mgr.: _____ Phone: _____

Email: _____

Accounting: _____ Phone: _____

Email: _____

Address: _____

Phone No. _____ Fax No. _____

Email: _____

Website: _____ FEIN: _____

Total Water Accounts: _____

Single Line/Single Meter Residential Water Accounts: _____

Total Sewer Accounts: _____ Billed only or Managed: _____

Residential Sewer Accounts: _____

Other Information Needed:

Leak Adjustment Information:

- Please provide 3 years of leak adjustment data. If you do not have 3 years of leak adjustment data or the data is difficult to obtain, please call or email us and we will find the best alternate solution:
 - Most billing software can export leak adjustment detail into a .csv or .xls format. That is the best option versus fax or paper.
 - Please provide the detail of leak adjustments. If only summary totals are available, we can only determine qualification for a standard rate at best. We will work with whatever data you can provide. If leak data is in hardcopy form only, please mail or fax and we will input into spreadsheet form.
 - Type (Brand) of Meter: : _____ How Read: Direct AMR AMI
 - If there is no leak adjustment data available, please describe circumstances.



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Copy of Leak Adjustment Policy:

If Leak Adjustment Policy is not written, please describe specifically who/why/how leaks are adjusted: _____

Utility Customer Line/Lateral Information:

Water Supply Line

- Best estimate of average length of customer water supply line: _____
- Where does the customer's responsibility for the repair/replacement of the water supply line begin?

 - If other than meter box, please describe: _____
- Where is meter box typically located: _____
 - If other than property line, please describe: _____
- Best estimate of average age of customer water supply line: _____
- Are agricultural meters required for irrigation systems/swimming pools? _____

Sewer Lateral

- Best estimate of average length of customer sewer lateral: _____
- Best estimate of average age of customer sewer lateral: _____
- Where does the customer's responsibility for the repair/replacement of the sewer lateral begin?

 - If other than property line, please describe: _____

Producer Signature: _____

Date: _____

GM Signature: _____

Date: _____